

CONTESTED DIVORCE—NO CHILDREN

The forms presented in this packet are designed to guide you in the preparation of your divorce papers. You must fill in the required information as it applies to your situation. Your papers should remain in the same order as they appear in this packet. If you do not have access to a typewriter, you may fill the papers out by hand in neat print using BLACK ink.

You should fill in every blank line EXCEPT for the civil action file number blanks and the lines provided for signatures by the Notary Public and the Judge.

In the Complaint and the Settlement Agreement, some sections have two possible answers, separated by an [OR]. In these sections, you must choose which of the two choices fits best in your situation, and then include only that choice in your documents. The other choice should be ignored and should not be included in your documents.

Make sure that everything is signed. All signatures that require notarization must be notarized before your documents will be approved for filing.

Neither the Clerk of the Superior Court, nor any Deputy Clerk, nor the Judges, or any other Court personnel, is allowed to answer any questions for you concerning the preparation of these forms. State Law O.C.G.A. §15-19-51 forbids court personnel to give legal advice. Different situations may require special procedures and courthouse personnel cannot advise you on how to proceed or what forms may be necessary in specific situations. Divorce can be very complicated. The only person allowed to help you in the preparation of these forms is a licensed attorney hired to represent you. Please consult an attorney if you have questions about the procedure or what action is best for you to take.

YOU MAY NEED AN ATTORNEY IF:

- The case is contested and your spouse has a lawyer.
- You cannot locate your spouse to serve him or her with your papers.
- You or your spouse has a house, pension, or large amount of property or income.
- You might lose custody of your children.
- You think you will have difficulty getting documents from your spouse about retirement funds, income, etc.
- Even if it is a friendly divorce, you should talk to a lawyer before you sign any settlement papers or file anything in court.

Remember, you must fully complete the forms before the Judge will be able to grant you a decree of divorce. Incomplete forms, as well as forms that are improperly filled out, may delay the grant of your divorce. Make sure that you take time to read over all the forms and understand what is being asked of you in each situation. An accompanying instruction packet is available to help you as you complete these forms.

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

COMPLAINT FOR DIVORCE

Plaintiff, _____, comes before this
Court and shows this Court as follows:

1.

Subject Matter Jurisdiction (Check a or b)

- ☐ a) Plaintiff is a resident of _____ County, Georgia, and has been
a resident of Georgia for at least six months prior to the filing of this action.
- ☐ b) Plaintiff is not a resident of the State of Georgia, but Plaintiff's spouse has
been a resident of the state of Georgia and the county of _____ for at
least six (6) months prior to my filing this action.

2.

Venue (Check a, b, c, d, e, or f)

- ☐ a) Defendant is a resident of _____ County, Georgia, and has
acknowledged service of the Complaint and Summons and has waived further service of
process.

☐ b) Defendant is a resident of _____ County, _____
(State) and has signed an ACKNOWLEDGEMENT OF SERVICE AFFIDAVIT OF
WAIVER OF VENUE AND PERSONAL JURISDICTION.

☐ c) Defendant is a resident of _____ County, Georgia and
may be served at his/her residence/work address of:

_____.

☐ d) The Defendant is a resident of _____ County,
Georgia but Defendant and I lived together in _____ County at the
time we separated, Defendant has only moved from _____
County within the past six months from the date of this filing, and I am a resident of
_____ County. Defendant shall be served by second original at
his/her home/work address of

_____.

☐ e) The Defendant is a resident of Georgia, but his/her whereabouts are
unknown to me as shown by my Affidavit of Due Diligence attached hereto and
incorporated by reference, marked Exhibit A. The Defendant shall be served by
publication as is provided by law in the case of those who cannot be found within the
State pursuant to O.C.G.A. § 9-11-4(f)(1). The clerk shall mail a copy of the Notice,
Order for Service by Publication, and Petition for Divorce to the last known address of
Defendant, which is

_____.

within 15 days of the filing of the Order for Service by Publication.

☐ f) Defendant is not a resident of the State of Georgia, but I am a resident of _____County Georgia and (Check 1 or 2)

1. ☐ The Defendant was formerly a resident of the State of Georgia and presently is a resident of the State of _____.
Defendant may be served by a second original pursuant to the Long Arm Statute, O.C.G.A. § 9-10-91(5). Defendant may be served at the following address:_____.

2. ☐ The Defendant's whereabouts are unknown to me as shown by my Affidavit of Due Diligence, attached hereto and incorporated by reference, marked Exhibit A. The Respondent shall be served by publication as is provided by law in the case of those who cannot be found within the State pursuant to O.C.G.A. § 9-10-91(5). The clerk shall mail a copy of the Notice, Order for Service

3.

Date of Marriage (Check a or b)

☐ a) Plaintiff and Defendant were lawfully married on _____
_____in_____County,
_____(State).

☐ b) Plaintiff and Defendant are common law married, having entered into a common law marriage before January 1, 1997 as of
_____in _____
County,_____(State).

Note: Common law marriage was abolished in Georgia on January 1, 1997.

4.

Date of Separation

☐ The Defendant and I separated on _____ and have remained in a bona fide state of separation since that date.

5.

Grounds for Divorce (Check one or more grounds that you can prove)

Plaintiff is entitled to a divorce from the Defendant upon the statutory grounds that:

☐ The marriage is **irretrievably broken** and there is no hope of reconciliation, under O.C.G.A. § 19-5-3(13). [*This is the no-fault divorce provision.*]

☐ **Cruel Treatment.** My spouse committed the following acts of cruel treatment to me such that I am afraid he/she will hurt me in the future:

☐ **Adultery.** My spouse has had sexual intercourse outside the marriage.

☐ **Desertion.** On or about _____ (date), my spouse, without just cause or reason, intentionally abandoned and deserted me for a period of at least one year as follows:

☐ **Intermarriage.** My spouse and I are related as follows:

☐ **Mental incapacity.** I did not have the mental capacity to enter into a marriage when we married because

☐ **Impotency.** My spouse was impotent at the time of our marriage, and I was not aware of this.

☐ **Force, menace, duress, fraud in obtaining the marriage.** I entered this marriage against my will as a result of

☐ **Pregnancy of the wife at the time of the marriage unknown to the husband.** I did not know that my spouse was pregnant by another man when we got married.

☐ **Conviction of party for an offense involving moral turpitude.** On or about _____, my spouse was sentenced to serve at least two years in the penitentiary for the following:

☐ **Habitual intoxication.** My spouse is repeatedly intoxicated.

☐ **My spouse has been adjudged mentally ill by a court of competent jurisdiction.** My spouse has been confined in an institution for the mentally ill for a period of at least two years immediately preceding this action. My spouse's mental illness has been determined to be incurable by competent examiners, and I have attached

a certified statement that it is this person's opinion that my spouse is hopelessly and incurably mentally ill.

- ☐ **Habitual Drug Addiction.** My spouse is addicted to drugs as follows:

6.

Alimony (Check a, b or c)

- ☐ a) I am seeking temporary alimony which will last until the date of the final decree of divorce. I did not engage in adultery, desertion, cruel treatment, or other fault grounds for divorce.
- ☐ b) I am seeking temporary and permanent alimony which will last until I remarry or until my former spouse or I should die. I did not engage in adultery, desertion, cruel treatment, or other fault grounds for divorce.
- ☐ c) I hereby expressly waive alimony for the past, present, and future.

7.

Marital Property (Check a, b or c)

- ☐ a) Defendant and I have no marital property.
- ☐ b) Defendant and I have already divided our marital property to our mutual satisfaction.
- ☐ c) Defendant and I have the following marital property that I have checked, and I am seeking an equitable division of this property.
- ☐ A house located at

A notice of Lis Pendens is attached hereto as Exhibit "_____."

☐ Pension(s): Mine _____ My spouse's _____.

☐ Motor vehicles (list make, model & year):

☐ Furniture (list or attach list):

☐ Bank accounts and investments (list or attach list)

☐ Other:

8.

Joint Debts (Check a or b)

☐ a) Defendant and I have no joint outstanding debts.

☐ b) Defendant and I have the following debts. I have indicated which party should be responsible for each debt. The responsible party will indemnify and hold harmless the non-responsible party for any collection on these obligations.

Creditor	Amount	Responsible Party

9.

Name Restoration

☐ My former name is _____, and I request that it be restored to me.

10.

Minor Children

☐ There are no minor children born of the marriage and the wife is not now pregnant.

WHEREFORE, Plaintiff respectfully requests:

- a) That the parties herein be totally divorced;
- b) That the Court grant Plaintiff ownership of the above-requested items of property;
- c) That the Plaintiff have such other and further relief as this Court deems equitable and just.

Respectfully submitted, this _____ day of _____, 20____.

_____,
Plaintiff *pro se*

Address & telephone number

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

VERIFICATION

Personally, appeared before me the undersigned who on oath states that the facts set forth in this Complaint are true and correct to the best of ☐ his or ☐ her knowledge and belief.

_____,
Plaintiff *pro se*

Sworn and subscribed before me

This _____ day of _____, 20____.

Notary Public, State of Georgia

My Commission Expires _____.

**IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA**

)	
_____)	
Plaintiff,)	
)	
v.)	
)	Civil Action File No. _____
_____)	
Defendant)	
)	
)	

ACKNOWLEDGEMENT OF SERVICE AND SUMMONS

The undersigned Defendant hereby acknowledges service of the above Summons and Complaint for Divorce and states that (s)he has received a copy of said Complaint, and Defendant hereby waives any further service of process.

This the _____ day of _____, 20____.

_____,
Defendant *pro se*

Sworn to and subscribed before me

This _____ day of _____, 20____.

_____,
Notary Public, State of Georgia

My Commission Expires _____.

**IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA**

)	
)	
Plaintiff,)	
)	
v.)	Civil Action No. _____
)	
)	
)	
Defendant.)	

**DEFENDANT'S ACKNOWLEDGEMENT OF SERVICE
AFFIDAVIT OF WAIVER OF VENUE AND PERSONAL JURISDICTION**

I, _____, the named Defendant in the above-styled case, after being duly sworn do hereby depose and say that I am a resident of _____ County, _____ (State), and that the Plaintiff in the above-styled case is a resident of _____ County, Georgia. I affirm that I have received a copy of said Petition/Complaint, and I hereby waive any and all further notice, service, and issuance of process.

After being duly informed that I have a constitutional right to a trial by Judge or jury on the above matter in the county of my residence, and with that knowledge, I hereby expressly waive my right to venue in the county of my residence, and consent to venue and personal jurisdiction in the county of this superior court.

This _____ day of _____, 20____.

Affiant

Notary Public

Sworn to and subscribed before me
this _____ day of _____, 20____.

_____,)
)
Plaintiff,)
)
v.) Civil Action No. _____
)
_____,)
)
Defendant.)

I hereby certify that I have this day served the foregoing COMPLAINT FOR DIVORCE upon the following ☐ counsel for _____ [party] OR ☐ _____ [party if no counsel of record] by delivering [or causing to be delivered] by hand a copy of same as follows:

Plaintiff *pro se*

Telephone Number(s): _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,

v.

_____,
Defendant

)
)
)
)
) Civil Action File No. _____
)
)
)
)

MOTION FOR SERVICE BY PUBLICATION

Comes plaintiff, pursuant to O.C.G.A. § 9-11-4(f), and moves the court for an order directing that service on the defendant be made by publication upon the grounds that he/she cannot, after due diligence, be found within the state, as more fully appears from the affidavit filed herewith and attached hereto.

Plaintiff *pro se*

Address: _____

Telephone Numbers: _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

AFFIDAVIT OF DUE DILIGENCE--SERVICE BY PUBLICATION
O.C.G.A. §9-11-4(f)

Personally appeared _____, who, after being duly sworn, states:
That the Defendant resides outside the State of Georgia, and his/her last known
address is _____.

--or--

That the Defendant has departed from the State of Georgia or cannot after due
diligence be found within the state. The Defendant's last known address is
_____.

--or--

The last known residence of the Defendant was outside the State of Georgia at
_____ on _____, 20____.
The Defendant no longer resides at the foregoing address, nor within the State of Georgia,
to the best of Affiant's knowledge, and the present address or whereabouts of the
Defendant is unknown to the Affiant.

--or--

The affiant has made a diligent effort to locate defendant by:

And cannot find defendant within this state for the reason that defendant has
concealed himself by:

Affiant has no knowledge as to the present residence or whereabouts of the defendant.

The affiant has made the following efforts to find the Defendant (check all that apply)

☐ Checking with the Defendant's friends and relatives

Names, addresses, and telephone numbers of everyone plaintiff contacted:

☐ Contacting the Defendant's former landlord

Name, address, & telephone number of former landlord:

☐ Checking telephone information and directories

List which directories you checked:

☐ Attempting to have Defendant served at his/her last known address, which is listed above

☐ Other: _____

Plaintiff *pro se*

Sworn to and subscribed before me
this _____ day of _____, 20____.

~~Notary Public~~ _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v.
_____,
Defendant
)
)
)
)
) Civil Action File No. _____
)
)
)
)

ORDER FOR SERVICE BY PUBLICATION

Plaintiff having moved the Court for an order directing service to be made upon defendant _____ in the above-styled action by publication of summons, and it appearing to the Court from the verified Complaint and Affidavit in support of such motion that defendant is a nonresident and that the action is an action in which a defendant may be served by publication pursuant to O.C.G.A. § 9-11-4(f) it is

ORDERED, that service upon _____ be made by publication as provided by law.

This _____ day of _____, 20_____.

_____, Judge
Ocmulgee Judicial Circuit Superior Court

Presented by:

Plaintiff *pro se*

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____,
Plaintiff,
v. _____,
Defendant

)
)
)
)
) Civil Action File No. _____
)
)
)
)

NOTICE OF SUMMONS—SERVICE BY PUBLICATION

TO: _____, Defendant Named Above:

You are hereby notified that the above-styled action seeking _____ [state the relief sought] was filed against you in said court on _____, 20____, and that by reason of an order for service of summons by publication entered by the court on _____. 20____ you are hereby commanded and required to file with the clerk of said court and serve upon _____, plaintiff, whose address is _____, an answer to the complaint within sixty (60) days of the date of the order for service by publication. If you fail to do so, judgment by default will be taken against you for the relief demanded in the complaint.

Witness the Honorable _____, Judge of said Court.

This the _____ day of _____, 20_____.

Clerk of Superior Court
_____, County
Ocmulgee Judicial Circuit

**IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA**

)	
)	
Plaintiff,)	
)	
v.)	Civil Action No. _____
)	
)	
)	
Defendant.)	

LIS PENDENS NOTICE

To whom it may concern:

The above-styled case has been filed demanding that the following described real property be awarded to the Plaintiff as alimony or as equitable division of property:

This Lis Pendens notice has been filed and recorded as provided by law.

This _____ day of _____, 20_____.

Plaintiff *pro se*

Address: _____

Telephone Number(s) _____

IN THE SUPERIOR COURT OF _____ COUNTY
STATE OF GEORGIA

_____, Plaintiff,	§ § § § § § §	Civil Action # _____
v. _____, Defendant.		

SUMMONS

To the above-named defendant:

You are hereby summoned and required to file with the Clerk of said Court and serve upon _____, the *pro se* plaintiff, whose address is _____, an answer to the complaint which is herewith served upon you, within 30 days after service of this summons upon you, exclusive of the day of service. If you fail to do so judgment may be taken against you for the relief demanded in the complaint.

This the _____ day of _____, 20____.

Clerk of the Superior Court of _____ County
Ocmulgee Judicial Circuit

If the defendant has not acknowledged service of the complaint and waived issuance of summons it is your responsibility to present this form to the clerk and insure it is signed and included with the complaint that is served on the defendant.